

Creating a New Module in Canvas for Course Reserves

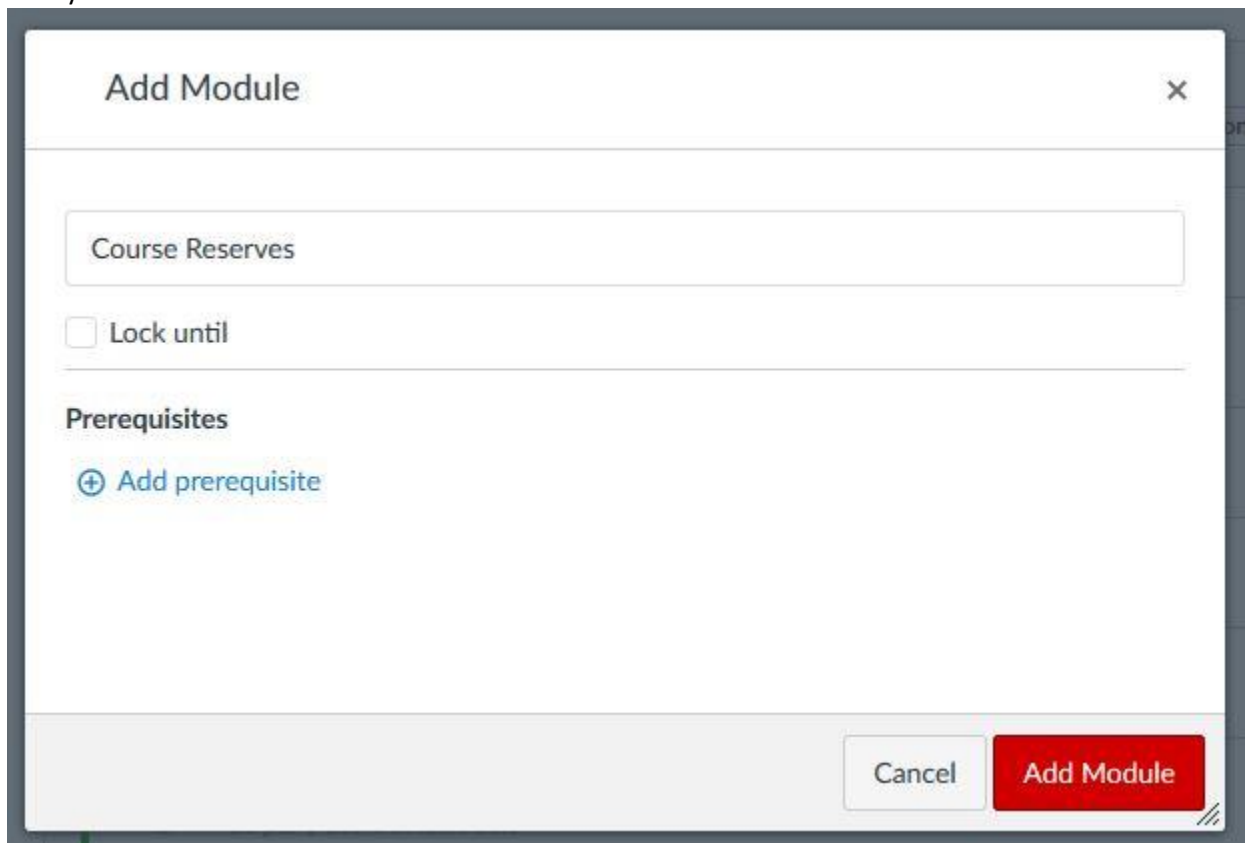
- 1) Log in to Canvas.
- 2) Click on the course that is using Course Reserves.
- 3) Underneath the red “Home” button, in the same column, select “**Modules**”.



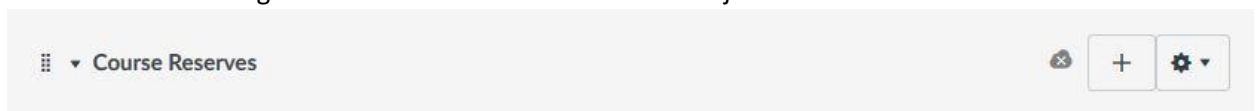
- 4) On the far right, click the red “+ Module” button.



- 5) Title your Module “**Course Reserves**” and click the red “**Add Module**” button.

A screenshot of the "Add Module" dialog box in Canvas. The title bar says "Add Module" with a close button (X) on the right. Below the title bar is a text input field containing "Course Reserves". Underneath that is a checkbox labeled "Lock until" which is currently unchecked. Below a horizontal separator line is the section "Prerequisites" with a blue link that says "+ Add prerequisite". At the bottom right of the dialog are two buttons: a light gray "Cancel" button and a red "Add Module" button.

- 6) Click the “+” to the right of the Course Reserves Module we just created.



7) In the box that pops up:

- * Select **“External URL”** from the drop-down menu
- * **Copy and paste the direct URL link I provide you via email***
- * Title the Page Name **“Library Course Reserves”**
- * Click the red **“Add Item”** button!

Add Item to Course Reserves

Add External URL to Course Reserves

Enter a URL and page name to add a link to any website URL to this module.

URL: http://ereserves.unl.edu/content:

Page Name: Library Course Rese

Load in a new tab

Indentation: Don't Indent

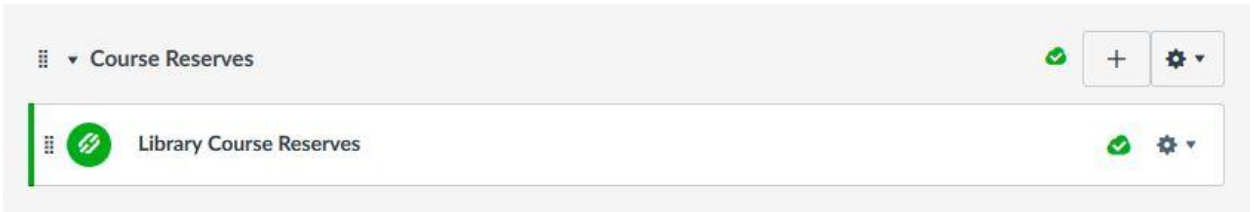
Cancel Add Item

***If you didn't receive a direct link via email, please let us know!**

Call or email at (402) 472-2756 and librariesreserves@unl.edu. Direct links should look something like:
<http://ereserves.unl.edu/contents/ahis101k/ahis101k.html>

Only one more step...!

- 8) Be sure to **click the gray Cloud buttons to make them green**. This will make the content viewable to students!



You're done!