## Some simple chat options

* AIM.com – AOL Instant Messaging
* Live.com - Windows Live Messenger
* Google.com/talk - Google Talk – also part of Google Mail
* Messenger.yahoo.com - Yahoo Messenger
* Facebook Chat – built into the service
* Sametime – built into Lotus Notes
* Skype.com – IM, voice & video communication. Group video chat in paid version.

## Asynchronous work & document sharing

* Docs.google.com - Google Docs
* Docs.com - Microsoft’s Docs.com; beta version and uses Facebook to log in.
* Office 2010 – built in support for Live Skydrive by using “save and send” option
* Evernote.com – shared folders
* Dropbox.com – share desktop folders and have web access. Desktop synch optional, but very handy!

## Web Conferencing

* Scribblar.com – built around a shared white board. Plugin necessary for some services
* Vyew.com – Free version allows up to 10 participants. Can create “books” that allow asynchronous viewing and editing content.

## Polling & scheduling.

* Doodle.com – polling and scheduling
* Tungle.me – scheduling that connects with calendars you may already be using.
* Polleverywhere.com – create polls that can be answered via web, SMS, or twitter. Free for up to 30 responses.